Department of the Treasury
Internal Revenue Service

Letter Number: 3164

Letter Date:

Taxpayer Identification Number:
(Social Security Number or Employer Identification Number)

For Assistance You May Call Us At:

Person To Contact:

Employee Identification Number:

Office Hours:

INFORMATION ONLY — NO RESPONSE IS NECESSARY

We are writing to let you know that during the determination or collection of your tax liability, the Internal Revenue Service may need to contact third parties. Third party contacts may include, but are not limited to, neighbors, employers, employees, and banks. We may use these contacts to help us determine your correct tax liability, identify your assets, or locate your current address. We are considering the following type(s) of tax and tax period(s) for your account.

Tax Form (Type of Tax):	**Tax Period:**	**Tax Form** (Type of Tax):	**Tax Period:**

We are providing this information to you in accordance with Section 7602(c)(1) of the Internal Revenue Code, which becomes effective for third party contacts made after January 18, 1999. You are not required to take any action.

Sincerely yours,

Tax Form (Type of Tax): **Tax Period:** **Tax Form** (Type of Tax): **Tax Period:**